



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431
Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Mr. Vito Cannella
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **OCTOBER 29, 2008**

CALL TO ORDER

Chair Montaña called the meeting to order at 10:18 a.m.

OPENING CEREMONIES

Chair Montaña led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montaña
Barbara Bigby
Rita Hall
John A. Hammargren
Carl E. Moore

Excused Absence

Frank Bacio
Vito Cannella

Staff

Sandra Barbee, Chief, Commission Services
Janice Davis, Commission Services Staff
Garen Khachian, Commission Services Staff

APPROVAL OF OCTOBER 22, 2008, MEETING MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Bigby, and unanimously carried, the minutes of October 22, 2008, were approved with no changes.

CHAIR'S REPORT

Chair Montaña reported on one (1) news article:

- “King-Harbor To Fire 19 Over Criminal Records”, Los Angeles Times, October 29, 2008, regarding reports County officials received from the California Attorney General showing 152 King-Harbor employees who had serious criminal records and are still working.

Commissioner Moore joined the meeting at 10:31 a.m.

TREASURER’S REPORT

There was none.

CORRESPONDENCE/AUDIT REPORT

An invitation was received to “St. Anne’s Guild And Auxiliaries 69th Annual Holiday Bazaar” to be held on November 1, 2008 at St. Anne’s Foundation Room.

DRAFT COMMISSION REPORT

Chair Montaña discussed the draft Commission Report with the Commissioners.

THE SYBIL BRAND COMMISSION HOLIDAY RECEPTION

The Commission discussed the Holiday Reception scheduled for December 10, 2008. Following discussion, the Commission agreed to purchase food for approximately 50 guests.

FACILITY/GROUP HOME INSPECTION REPORTS FROM OCTOBER 22, 2008 TO OCTOBER 28, 2008

Twin Towers Correctional Facility – Commissioners Bacio, Bigby, Hall, Montaña and Moore

The facility was visited on October 23, 2008, and found to be in satisfactory condition.

Areas of Concern: Refrigerator needs to be fixed; additional radios needed.

Girls and Boys Town Southern California (Lennar) – 23, #3 – Commissioner Montaña

The facility was visited on October 27, 2008, and found to be in satisfactory condition.

Areas of Concern: First aid kits need to be restocked; Individual Rights not posted.

House of Bethesda – 29, #4 – Commissioners Bacio and Moore

The facility was visited on October 28, 2008, and found to be in satisfactory condition.

Area of Concern: Bedroom #1 has bars covering window leading to office; smoke detector in bedroom #2 needs new batteries.

Bourne Inc (San Kofa) – 4, #3 – Commissioner Bigby

The facility was visited on October 28, 2008, and found to be in poor condition.

Areas of Concerns: Stove not working and needs cleaning; oven handles are missing; no computers; furniture needs to be replaced; Needs and Services Plan” not at site; telephone not connected; closet doors missing; handle on desks in both bedrooms missing; no records of disaster drills/emergency drills; bedrooms were messy; fire extinguishers need to be serviced; prescriptions not locked up; shower head and doors are missing; shower floor needs to be replaced; Daily Activity schedule not posted; license not posted; menu not posted; clothing and spending allowance not paid on time; toxins, snack and medications are stored together.

NEW BUSINESS/ANNOUNCEMENTS

Commissioner Hall invited Commissioners to attend the following two (2) events sponsored by the National Black Police Association Western Region to be held at the Los Angeles Airport Radisson Hotel on the following dates:

“Prayer Breakfast” on November 7, 2008.

“Chocolate Party” on November 8, 2008.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There was none.

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business, Chair Montañó adjourned the meeting at 11:55 a.m. in memory of Jennifer Hudson’s family, her mother, Darnell Donerson, brother, Jason Hudson, and nephew Julian King and Arkansas television anchorwoman Anne Pressly.

Respectfully submitted,

Janice Davis
Commission Services Division